Updated 11/2026

KWCID3A -

APPLICATION FOR NEW WATER & SEWER SERVICE

KENDALL COUNTY WCID 3A
20141 Schiel Rd.
Cypress, Texas 77433
(281) 367-5511
(281) 367-5517(fax)
SERVICE@MUNICIPALOPS.COM

Account #_____
(Office use only)

According to the District's rate order an application for water and sanitary sewer service is required for all new connections. Please complete the application and return it to our office along with a copy of your **driver's license.** As the owner there will be a **$250.00** (refundable) deposit and a **$23.00** (non-refundable) connection fee, renters will have a **$500.00** (refundable) deposit, and a **$23.00** (non-refundable) connection fee. The deposit and connection fee must be paid by cash, money order, or credit card over the phone (3% processing fee will be applied) ONLY before service is rendered. **NO EXCEPTIONS**.

	Cash	Money Order	Credit Card
Payment Method:	**[ ](Cypress location only)**	**[ ]**	**[ ] (3% processing fee will be applied)**

Activation Date: _____ ***If activation date is not filled out; account will be created date received***
(REQUIRED)

Customer Name: _____ **DOB:** _____

SSN: _____/**TAX ID**_____ **DL & State:** _____
(OPTIONAL) (IF APPLICABLE)

Employer: _____Work Phone: _____

Secondary: _____

Secondary's SSN: _____ Driver's License # and State: _____
(OPTIONAL)

Service Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Primary Phone: _____ **Secondary Phone:** _____

E-mail Address: _____

Mailing Address (**if different**):_____

City: _____ State: _____ Zip Code: _____

	Own	Rent	Manage (listing agreement required)
Do **you**:	**[ ]**	**[ ]**	**[ ]**

Landlord Name: _____ Contact number: _____

Address: _____ City /St / Zip: _____

Completed documents must be received in office by 3pm for next day service.

WATER WILL BE TURNED ON THE NEXT BUSINESS DAY FOLLOWING ACCOUNT ACTIVATION

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Service Agreement
Exhibit "B"

I. PURPOSE: **KENDALL COUNTY WCID 3A** (hereinafter referred to as the "District") is responsible for protecting the drinking water supply from contamination or pollution, which could result from improper plumbing practices. The purpose of this Service Agreement is to notify each customer of the plumbing restrictions, which are in place to provide this protection. The District enforces these restrictions to ensure the public health and welfare. Each customer must sign this agreement before the District will begin service. In addition, when service to an existing connection has been suspended or terminated, the District will not re-establish service unless it has a signed copy of
this Service Agreement.

II. PLUMBING RESTRICTIONS: The following unacceptable plumbing practices are prohibited by State Regulations.

a. No direct connection between the public drinking water supply and a potential source of contamination is permitted. Potential sources of contamination shall be isolated from the public water system by an air-gap, or an appropriate backflow prevention device in accordance with state plumbing regulations. Additionally, all pressure release valves and thermal expansion devices shall be in compliance with state plumbing codes.
b. No cross-connection between the public drinking water supply and a private water system is permitted. These potential threats to the public drinking water supply are not permitted.
c. No connection, which allows water to be returned to the public drinking water supply, is permitted.
d. No pipe or pipe fitting installed on or after January 4, 2014, which contains more than 0.25% lead may be used for the installation or repair of plumbing at any connection which provides water for human use.
e. No solder or flux, which contains more than 0.2% lead, can be used for the installation or repair of plumbing at any connection on or after July 1, 1988, which provides water for human use.
f. No plumbing fixture shall be installed which is not in compliance with a state approved plumbing code.

III. SERVICE AGREEMENT: The following are the terms of the service agreement between the District and _____ (the Customer).

a. The District will maintain a copy of this agreement as long as the Customer and/or the premises is connected to the District's water system.
b. The Customer shall allow his property to be inspected for possible cross-connections and other unacceptable plumbing practices. These inspections shall be conducted during the District's normal business hours.
c. The District shall notify the Customer in writing of any cross-connection or other unacceptable plumbing practice which has been identified during the initial inspection or the periodic re-inspection.
d. The customer shall immediately correct any unacceptable plumbing practice on his/her premises.
e. The customer shall, at his/her expense, properly install, test, and maintain any backflow prevention device required be the District. Copies of all testing and maintenance records shall be provided to the District.

IV. ENFORCEMENT: If the customer fails to comply with the terms of this Service Agreement, the District shall, at its option is either terminates service or properly install, test, and maintain an appropriate backflow prevention device at the service connection. Any expenses associated with the enforcement of this Service Agreement shall be billed to the Customer.

Customer Signature: _____
(**NO** Electronic signatures accepted)

Printed Name: _____ **Date:** _____

Please fill out completely and return with a copy of your driver's license.

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Special Notice
Right to Confidentiality of Personal Information

House bill 872, effective September 1, 2021, requires utility companies to notify customers of their right to confidentiality. You are hereby informed that your billing information and personal records are kept confidential unless you request in writing that they become accessible to the public.

Customer Name: _____

_____My billing/personal information should be available to the public.

"Personal Information" as defined by this notice means an individual's address, telephone number and social security number.
"Billing Information" as defined by this notice means any information relating to the volume, units of utility usage, or the amounts billed to or collected from the individual for utility usage.
If you have any questions, please contact the District at 281-367-5511.

Permission to Turn on Water

I give my permission for Municipal Operations to turn water on at the address below without anyone present. I understand that the District and Municipal Operations & Consulting will not be held responsible for any damage to broken pipes, leaking pipes, flooded areas, or any water related damages etc.

Services Address_____

Signature_____ (required)
(NO Electronic signatures accepted)

ATTACH PHOTO ID HERE
(or on a separate sheet of paper)

Please attach a photo copy of a valid government-issued photo ID which includes your date of birth here, or on a separate sheet of paper

REQUIRED

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BEFORE SUBMITTING THE APPLICATION, PLEASE MAKE SURE YOU PROVIDE THE FOLLOWING:

[ ] Contact number and email

[ ] Copy of driver's license

[ ] Deposit – Cash **(Cypress location only)**, Money Order, or Cashier's Check **ONLY**

No personal or business check accepted unless the application indicates otherwise.

*Credit card is accepted over the phone (**3% Processing fee will be applied**)

[ ] Lease / Deed / Listing Agreement **IF** required

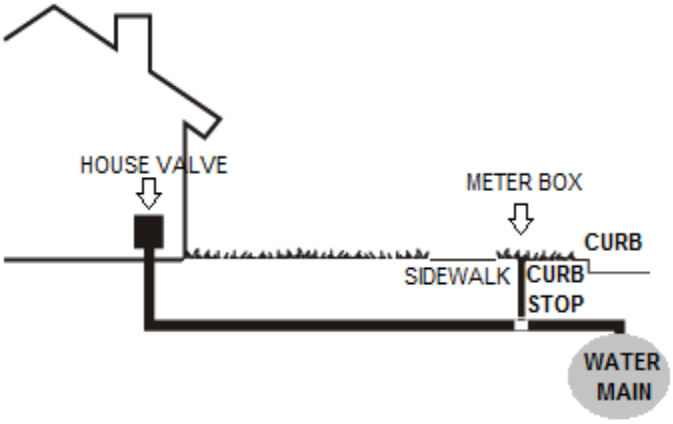
[ ] Signature on 2ND, And 3RD page of application required

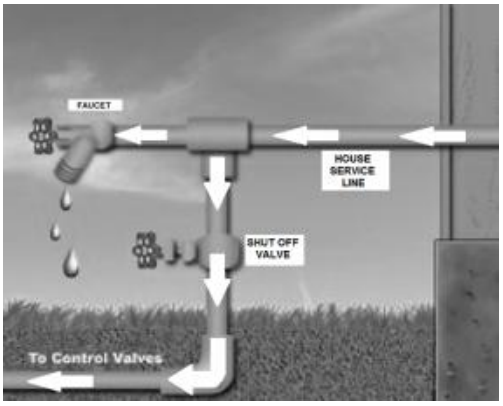
FREQUENTLY ASKED QUESTIONS:

When will my water be turned on and can I have my water turned on today?

We do not offer same day service; the water will be turned on the next business day following account activation date provided on the application. All documents and deposit (if required upfront) must be in office no later than 3:00 for next day service.

How do I locate my house valve, and what does it look like?





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